

**Peninsula Friends of Animals
Board Meeting Minutes
March 15, 2017**

The PFOA March 2017 board meeting was called into session at 11:34am (Kevin Rose)
Board Members Present: Kevin Rose, Sharon Palmer, Sharon Jensen, Nancy Campbell, Ann Gilson,
Marilyn Ash. PFOA Executive Director Danette Grady was in attendance as is usual and customary.

February minutes were approved as written

Kevin moved and Sharon J seconded that Marilyn be appointed treasurer. Motion passed unanimously.

Danette noted that bank signature cards need to be resigned.

Danette discussed D.A. Davidson statement monthly review and balancing. It appears that journal entries need to be done by CPA.

There is a requirement to review what Greg Norton has been doing.

Marilyn to review journal entries with Patti to see what needs to be done.

Sharon J will check with Bill Jensen to see if there is a legal requirement for a CPA. Note: after the meeting, Bill Jensen indicated that a CPA should render an opinion on this issue.

Marilyn moved, Nancy seconded that Sharon Jensen be appointed Secretary.

After discussion, Ann moved to accept the Data Management Project Scope and Sharon P seconded. Motion passed unanimously.

The Board discussed the 5-year no contact list. We should contact each individual before deleting from our database. Apparently there are no phone numbers in database thus an alternative method of communication was elected. We plan to send postcards which allow a postage paid tear off response card indicating interest. Marilyn agreed to design the cards and distribute via email to the board for review.

We have an unsocialized tomcat, Tommy. How to accommodate Tommy? Kevin proposed using enclosed yard plus 8x10 shed with skylights, repair fencing, start with fencing smaller area (Perfect Fence). Kevin will determine how many gates and Nancy will order.

Nancy discussed the general aging cat population at PFOA. Medical and labor costs will increase. We have fewer and fewer young adoptable cats.

Sharon – S/N 21 scheduled for today's event; 2 no shows rescheduled for next clinic. 21 scheduled for 3/22 clinic. \$116.75 in donations from today's clinic,. \$3840 cost for the two special clinics – 42 animals. Everyone was appreciative.

Brochure was reviewed. Nancy requested that we change "food bank" to "emergency pet food bank". Marilyn will also add EIN info.

Meeting adjourned at 2:13 pm.

Respectfully submitted,

Sharon Jensen
PFOA Secretary