

PENINSULA FRIENDS OF ANIMALS
Board Meeting Minutes
August 16, 2017

Kevin called the meeting to order at 11:48am.

Board Members Present:

Nancy Campbell, Kevin Rose, Sharon Palmer, Marilyn Ash, Danette Grady and Sharon Jensen

BUSINESS

MINUTES: There were no notes at previous meeting.

BUDGET:

A change from Judi Norton to Marilyn Ash as Treasurer has created need to look back and normalize the current budget against previous allocations to line items in budget

Petco is nonresponsive to grant requests as of this meeting and Bissel is still under internal review about a PFOA grant. Grant applications are to be considered formal processes and will be managed accordingly.

Marilyn indicated that once she has met with the former Treasurer, she will be able to normalize previous years # to current allocations for subcategories in budget

Marilyn will present expense allocations for budget with these current proposed changes:

Drop medicines to 8K

Need to figure out where ringworm expenses are to keep out of projection for ongoing expenses

Increase computer maintenance to 3-4 K

PHONES: Danette to investigate options with Century Link and present at next board meeting

Pet Tidings: likely to remain at 3 per year.

May reformat with different color envelopes solicitation vs donation envelopes

NEXT ORDER OF BUSINESS IN BUDGET

Meet with Greg and Patti

Work on reallocation of expenses and income to different categories

\$ from estate of Tommy's owner = 12K

Details prior to new Shelter Director Arrival

Replace blinds

Need all new cookware

Reviewed who is available for adoption

Nancy will be board liaison for Beata

Allotting funds for a Paisley accommodation

No certainty that she will not convert to positive thus needs separate accommodation

Rotary club has a committee which may be able to donate manpower to build accommodation, Kevin wants to liaise IRT this project

REPORTS:

Executive Director-Danette Grady

Treasurer-Marilyn Ash

Shelter Director-Nancy Campbell

Spay/Neuter-Sharon Palmer

Meeting adjourned at 3:15 pm

Respectfully Submitted,

Sharon Jensen

Secretary