

**PENINSULA FRIENDS OF ANIMALS**  
**Board Meeting Minutes**  
**November 14, 2017**

Kevin Rose, President, called the meeting to order at 11:35 a.m.

**Board Members Present:**

Nancy Campbell, Kevin Rose, Sharon Palmer, Marilyn Ash, Danette Grady, Beata Liebetruth and Sharon Jensen

**Invited Guest:** Kurt Anderson of D.A. Davidson

Kurt provided a thorough review of PFOAs investment portfolio for the year to date. Our portfolio is nicely balanced and has shown consistent growth since our last report in April. The Treasurer, Marilyn Ash, will be in contact with Mr. Anderson regarding liquidity to allow for budget adjustments for unexpected 2017 expenses, specifically the dermatophyte control situation.

**BUSINESS**

**MINUTES:** August 2017 minutes accepted with revisions.  
September 2017 minutes accepted as written.

**Executive Director, Danette Grady:**

Ben and Myrtle Walking Memorial Trust Grant will provide \$2000.00 for a storage shed to contain donated pet foods. We expect to need a shed that will cost approximately \$300 – 400.00 more than the grant and are exploring how to meet that need. Tabled for further research about which shed to purchase.

**General Discussion:**

How to make our liability and hold harmless agreement for volunteer applications less intimidating while still protecting PFOA. The board reviewed and liked the OPHS agreement and Marilyn Ash and Danette will work with board on altering our agreement to create a more volunteer friendly document.

**Liability and Immediate Issues we can reinstate:**

Our warning signs for certain shelter cats with known if occasional human aggression issues are to be reprinted and installed effective immediately.

**REPORTS:**

**Executive Director-Danette Grady:** 1,215 volunteer hours in October

**Treasurer-Marilyn Ash:** Quick Books interface with PFOA database has been achieved. Reports to follow.

**Shelter Director-Beata Liebetruth:** see report

**Spay/Neuter-Sharon Palmer:** Event occurs after this month's board meeting.

Meeting adjourned at 3:00 pm for Executive Session

Respectfully Submitted,

Sharon Jensen  
Secretary