

Peninsula Friends of Animals
Board Meeting Minutes
April 23, 2018
Amended May 16 2018

Kevin called the meeting to order at 11:35 am.

Members Present: Sharon Jensen, Kevin Rose, Sharon Palmer, Danette Grady, Marilyn Ash

Member Excused: Nancy Campbell

March Minutes approved as written

Business:

1. Meeting with Olympic View Community Foundation regarding Tacoma Foundation funds designated for lifetime care. As we can only withdraw a one-time amount of \$700.00, that is seen as inadequate for the need.

Board approved withdrawal of up to \$1500.00 per month on as as needed basis from the DA Davidson account for lifetime care funding of shelter animals.

2. Use of A3 as a room to host periodic grief support groups to be facilitated by Alice Demetropolis. Board voted approval for this proposal.

3. Review of Shelter Manager Software

Kevin has been paying for this himself. Board approved shifting responsibility for this payment to PFOA at \$350.00 per year. Donor manager software can work inside shelter manager.

4. Upgrade of all computer hard drives.

Approved by Board. Later discussion however reveals that our computer expert believes we are using only a fraction of the the hard drive capacity. **We will upgrade the system and streamline it.**

5. Shelter Manager Job Description.

Draft has been emailed to board members for input to Kevin & Nancy. Shelter Manager test is under review.

6. Fundraiser Letter

Kevin and Nancy are collaborating on this

Reports/Requests:

Executive Director

Report submitted. Annual Catnip and Sip was very well attended.

Shelter Director

Report submitted. There were 10 intakes and 9 adoptions.

Treasurer

Report attached.

Spay/Neuter

Sharon P reported two different clinics for a total of 14 dogs and 4 cats.

Media

The new and improved website has gone live. We have received a lot of positive feedback. Pet Tidings is on hold waiting for the fundraising letter to be sent out. We may cut back to three issues this year because of scheduling issues.

Meeting was adjourned at 12:42 pm.